

Minutes of 3rd meeting of the Aldeburgh Town Plan Steering Committee

Held in the Moot Hall on 4th Oct 2013, 10:30 am – 11.30 am

Committee present, with absent members indicated ():

Lynne Walker - Committee Chair
Gillian Benjamin - Community Action Suffolk
Graeme Bloomfield
(Tony Bone)
Paul Bongers de Rath
Robin Boyd - Committee Secretary
Clive Fox
(Inga Grimsey)
Ian Henderson - Committee Treasurer
Peter Hill
(Robert Lane)
Richard Marson

Minutes of the 2nd Sept 2013 meeting were agreed as correct subject to correction of attendance list

Steering Committee Membership

The committee heard with regret that Robin Mursell had withdrawn from the committee

2 - Matters arising from meeting 2nd September 2013

a- Bank Account (last item 3 prior minutes)

Barclays had proved too slow. An account with the Norwich and Peterborough BS in Leiston was now open. The committee thanked IH for his work here. Contributions were expected from Suffolk CC and Aldeburgh Soc. RM would investigate potential ATC contribution

b- Lottery application (last item 4b)

The application had been submitted and receipt acknowledged

c- DMO Meeting 24th Sept (last AOB)

RM reported on the Destination Mgt Organisation meeting. This is a business focused group and concentrated heavily on Tourism in the region. It was agreed that the committee should remain in

touch with the DMO but recognised differences in wider goals. Suffolk Coastal Forum was also planned on 10th October. RM was going and would similarly report back.

d- Doodle for Meeting schedules (last item 4e)

Doodle worked for most members. On request RB would investigate and trial Google Circles to see if added document facility useful.

e- Volunteer database (last item 4)

RB had looked into the missing electronic addresses for a minority of volunteers and reported this group was probably small enough to deal with as we came to meetings

f- Work Subgroups (last item 2a)

PBdeR was planning to meet his team and RM had met his team. No other teams had met.

g- Common Talking Points (last AOB)

The Chair outlined key points for the Plan and suggested the next steering committee meeting should be longer and allow for a discussion of members' vision for the Town Plan and their views on the process in order to develop some common understanding.

The ATP should be emphasised as:

- Community led and resulting from engagement of local people and businesses.
- About the Medium term future of the Town – existing issues should be forwarded to ATC.
- A synthesis of the aspirations of many strands e.g. the Library, Coastal Conservation, Business groups and Arts.

The committee felt investigation of prior Plan efforts important as well as the Suffolk County Development Framework. RM and PH would circulate documents as found.

RB and LW would reach out to Southwold town Plan committee to see what common themes may have emerged. Other Town plans were available.

3. Discussion of Steering Committee and Workgroups

- a- The Chair submitted a proposal to de-emphasise the role of individual sub-committees in light of the recent withdrawals that had cited potential workload. It was broadly agreed that where appropriate the larger committee should hold open meetings on the topics areas. These meetings should begin soon to maintain progress on the overall Plan's timetable and establish suitable Questionnaire items.
- b- LW, RB and CF to study a potential process for these meetings and circulate proposals.
- c- RM would reach out to potential Questionnaire organisers

4. AOB

- a- IH raised potential Insurance costs. GB to help in finding similar organisation costs.
- b- It was noted that the Press release had gone out in the Aldeburgh Times of Sept 27th