

# Minutes of 5<sup>th</sup> meeting of the Aldeburgh Town Plan Steering Committee

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Held in the Moot Hall on 6<sup>th</sup> Dec 2013, 10:15 am - 12.00 am

Committee present, with absent members indicated ():

Lynne Walker - Committee Chair  
Gillian Benjamin - Community Action Suffolk  
Graeme Bloomfield  
Tony Bone  
Paul Bongers de Rath  
Robin Boyd - Committee Secretary  
Clive Fox  
(Inga Grimsey)  
Ian Henderson - Committee Treasurer  
Peter Hill  
(Robert Lane)  
Richard Marson

## 1 - Prior Minutes

Minutes of the 8<sup>th</sup> Nov 2013 meeting were agreed as correct

## 2 - Matters arising from meeting 8<sup>th</sup> Nov 2013

### *a- Steering Committee dates for December and January*

Dates have been circulated.

### *b- Google Circles*

TB suggested a secure alternative using the Town Plan website and would test with RB.

### *c- Old Plan documents*

PH has the documents and, once his house move was complete, would drop them off. RB and with GB would review together. TB would email the Aldeburgh Society documents.

### *d- Insurance costs*

IH and GB had worked to source volunteer insurance at £140. This was approved.

*e- Aldeburgh vision from the Committee*

The chair had circulated the results of the successful vision workshop collating the committee members' views. It was everyone's understanding that the final Town vision would incorporate views gathered by the questionnaire and meetings.

*f- Lottery Funding*

Lottery funding had been provisionally agreed, subject to paperwork and a later public announcement. IH gave the likely total funding from all sources as close to £11,500.

### **3. Stakeholder and Expert list**

RB circulated a draft list of people and organisations that might be interviewed as part of a discovery process to help crystallise proposals for the questionnaire. He asked for additions and corrections to be sent by mail. The topic headings were not writ in stone and the final Plan would have wider thematic headings

### **4. Update of 2014 plan process**

The Chair circulated a subject by subject plan indicating dates for discussion by the Committee and, if appropriate, with volunteers and stakeholders. It was agreed flexibility was necessary but it was important to maintain momentum if dates were to be met. The 1to1 or group interviews should happen concurrently subject to having LW or RB at as many as possible in order to maintain a shared knowledge. All members of the committee were welcome as at the recent Library presentation.

TB suggested a template be used to ensure reasonable consistency and LW/RB would circulate one.

The Chair would re-circulate the document incorporating some changes.

TB and RM would contact Health stakeholders and arrange appropriate meetings.

### **AOB**

CF briefly covered the Library meeting that several committee members attended. There was general discussion about having the Library as a Knowledge hub for the Town.

### **5. Discussion of the Local Government working party.**

The committee had a wide and constructive discussion led by the PBdeR on the working party ideas on Aldeburgh and District local government. The Chair thanked PBdeR for his

excellent work. Possible ideas arising for inclusion in the questionnaire were noted and RB would circulate.

Additionally:

Several planning related issues such as Holiday Lets might be best addressed in a subsequent Neighbourhood plan as a logical outcome of the Town plan. The consensus was that the NP process was potentially hard and best considered later.

The committee noted that it had only one member of the ATC as representative and that a later meeting with the ATC might usefully lead to their suggesting an alternate or supplement for RM who was shortly to become Mayor. The committee generally felt it important to remain distinct from the ATC.